

**CITY COUNCIL
BUSINESS MEETING MINUTES
September 20, 2011**

The Business Meeting of the Monroe City Council was held on September 20, 2011, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Cudaback, Tuttle, Kamp, Williams, Stima, and Goering.

It was noted that Councilperson Cudaback would be late.

Councilperson absent: Balk

Staff present: Brazel, Feilberg, Quenzer, Bremner, Sax, Popelka, and Martinson.

City Attorney Zach Lell was also present.

The meeting was opened with the Pledge of Allegiance.

ANNOUNCEMENTS & PRESENTATIONS

Mayor Zimmerman explained about interview with Jeff Sherwood for the open Planning Commission position. He feels that Mr. Sherwood will be an asset to the Planning Commission, and asked Council to confirmation of his appointment of Mr. Sherwood.

The motion was made by Councilperson Kamp and seconded by Councilperson Stima, to confirm the Mayor's appointment of Jeff Sherwood to the Planning Commission. On vote,

Motion carried 5/0.

COMMENTS FROM CITIZENS

Marc Avni, Executive Director of the East County Senior Center, addressed Council about the senior bus program and thanked them for their continued support. There is only one of three transportation programs in the County with money in their account. He explained the Profit and Loss Statement he had handed out and stated that they still have to raise \$5500 to keep the program going. It's a vital service to the citizens and he hopes they can count on the City's continued support.

Ed Petersen, Executive Director of Housing Hope, explained that seven years ago citizens had asked Housing Hope to meet with them to discuss having the program come to Monroe. One requirement of the program is that local citizens will be involved. They meet monthly with the local citizens to discuss projects and ideas. They have watched the Comp Plan amendments to be sure they understand design plans and other requirements. He introduced Tom Fahey and Dennis Olsen, who are involved in the program. He thanked Council for their process in updating the Comprehensive Plans. They will continue working with residents to find solutions for affordable housing.

Dennis Olson, 12525 Wagner Road, Monroe, stated that he grew up in Monroe and wanted to talk about the rezone. It was important to citizens when there was no help, otherwise. Citizens helping each other gave a real feeling of community. He is sure Council will go a long way to help people in the community through the proposed Comprehensive Plan. This plan will help citizens in the long-term in the future.

CONSENT AGENDA

The motion was made by Councilperson Williams and seconded by Councilperson Kamp, to approve the Consent Agenda. On vote,

Motion carried 5/0.

Items approved: 1A) August 16, 2011 Business Meeting Minutes; 2) Bills (Vouchers #80448 – 80613) in the amount of \$1,471,793.00; 3) Ordinance Adopting the Amended Washington State Criminal Statutes (RCWs)/2nd & Final Reading; 4) Resolution Authorizing Surplus of City Property – Computer; 5) Comprehensive Plan Amendments/2nd & Final Reading: A. CPA2011-02 Monroe School District No. 103 Capital facilities Plan 2010-2015 B. CPA2011B City of Monroe Utility and Transportation Plan Amendments; 6) West Main Street Corridor; 2nd & Final Reading: Ordinance Adopting Comprehensive Plan Amendment – CPA2008B; ~~7) Award Contract & Authorize Mayor to Sign Consultant Design Agreement for Fremont Street Utility Replacement Project (rescheduled).~~

NEW BUSINESS

Authorize Mayor to Sign Google Apps Enterprise Agreement for Hosted E-Mail Service

Technology Manager Bremner explained that the e-mail server is failing. It is difficult to reboot and start. She has looked at several options over the last few years. The City can save over \$27,000 over the next three years with Google Apps. She explained the service provided and the storage capabilities. Their service would also increase disaster recovery for the City's e-mail system.

After discussion and comments, the motion was made by Councilperson Williams and seconded by Councilperson Goering, to Authorize Mayor to sign Google Apps Enterprise Agreement for Hosted Services. On vote,

Motion carried 5/0.

Mayor Zimmerman stated that he thinks it would help to communicate with Planning Commissioners if they had City e-mail, too. Council consensus was to add Planning Commissioners to City e-mail.

West Main Street Corridor/1st Reading: A. Ordinance Amending Zoning Code – ZCA2010-02; B. Ordinance Rezoning the West Main Corridor – RCA2010-04

Permit & Planning Manager Popelka gave a brief overview summarizing the changes Council had requested at the September 13th Council meeting, including the zoning of the Christian School property and the definition of “private” and “public” pertaining to parks. Staff determined that they will remove any reference to ownership. He explained other proposed changes that were made for clarity.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Williams, to accept as first reading Ordinance 024/2011, an ordinance of the City of Monroe, Washington updating Chapter 18 Planning and Zoning of the Monroe Municipal Code to ensure consistency with the Comprehensive Plan and establishing mixed use zoning districts, providing for severability and fixing a time when the same shall become effective, as read into the record by City Attorney Lell.

Councilperson Stima proposed a friendly amendment to add a 12-month window for people wishing to convert back to residential from commercial. The friendly amendment was accepted.

After further comments, the motion was on the floor to accept as first reading Ordinance 024/2011. On vote,

Motion carried 5/0.

Cudaback entered Council Chambers at 7:45 p.m.

The motion was made by Councilperson Goering and seconded by Councilperson Williams, to accept as first reading Ordinance 025/2011, an ordinance of the City of Monroe, Washington amending zoning designations in the West Main Street Corridor from General Commercial, Professional Office, Light Industrial, Multi-Family Residential and Urban Residential to Mixed Use Commercial, Mixed Use Neighborhood Center and Public Open Space and fixing a time when the same shall become effective, as read into the record by City Attorney Lell.

Manager Popelka explained that they would have to hold a public hearing on both ordinances, since there were changes made since the Planning Commission's public hearing and recommendations to Council. The public hearing would have to occur before bringing the ordinances back for a second reading.

The motion was on the floor, to accept as first reading Ordinance 025/2011. On vote,

Motion carried 6/0.

Zoning Code Changes – Ordinance Amending Chapter 18 of the Monroe Municipal Code/1st Reading (ZCA200903)

Manager Popelka gave a brief summary explaining that there are two changes brought forth tonight; one pertaining to front yard setback requirements, and one pertaining to the public and private park facilities definitions. Due to the proposed changes, there will need to be a public hearing on this item, too.

The motion was made by Councilperson Goering and seconded by Councilperson Williams, to accept as first reading Ordinance 026/2011 amending Title 18 of the Monroe Municipal Code adding and revising various bulk development standards and adopting City of Monroe Infill, Multifamily and Mixed Use Design Standards. On vote,

Motion carried 6/0.

FINAL ACTION

Authorization to Lift Hiring Freeze to Fill the Senior Engineer Position

Public Works Director Feilberg explained that the senior engineer resigned, to move with her family. To keep up with the various projects, it's necessary to refill this position.

The motion was made by Councilperson Goering and seconded by Councilperson Kamp, to lift the hiring freeze to refill the senior engineer position. On vote,

Motion carried 6/0.

MAYOR/COUNCIL/ADMINISTRATIVE STAFF REPORTS

Draft Agenda/October 4, 2011 Study Session

City Administrator Brazel presented the draft agenda for October 4, 2011. He will confirm the October 4th public hearing on the 2012 budget with Finance Director Nelson.

The West Main Corridor public hearings will be added to the October 18th agenda. Mayor Zimmerman commented about possible changes on the budget public hearing.

EXECUTIVE SESSION

Executive Session: Potential Litigation (2 issues)

Mayor Zimmerman explained that there was a need to go into two executive sessions for approximately 20 minutes. City Attorney Lell explained that the purpose of the executive session was for discussing potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i), and to discuss and review the performance of a public employee pursuant to RCW 42.30.110(1)(g). There may be action when Council reconvenes in open session.

MEETING RECESSED INTO EXECUTIVE SESSION: 7:57 p.m.

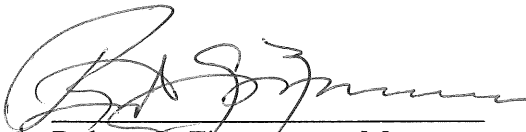

EXECUTIVE SESSION WAS EXTENDED

MEETING RECONVENED INTO REGULAR SESSION: 8:20 p.m.

There being no further business, the motion was made by Councilperson Goering and seconded by Councilperson Stima, to adjourn the meeting. On vote,

Motion carried 6/0.

MEETING ADJOURNED: 8:21 p.m.


Robert G. Zimmerman, Mayor

Eadye Martinson, Deputy City Clerk